Woodlands Family Medical Centre

 Notes of a meeting of WPPG held on Tuesday September 6th 2022

**Present:**

Doug (DL) – Chair

Elizabeth (EB) Deputy Chair

Ms Marshall (MM) - Deputy Practice Manager

Mrs Leonard (SL) – Practice Manager

Stella (SM)

Shirley (SE)

Dr Garg (DG) - GP

Mike (MR)

**Apologies:**

Ian (IK) Geraldine (GD)

**Absent:**

Naseem (NA)

As this was the first meeting since Feb 2020, due to covid / government restrictions etc., all agreed that this meeting was really a catch up exercise.

**Minutes of the last meeting:**

Due to the fact that these minutes were now over 2 years old the group agreed that not only were accepted as being a true record but that there were no matters arising.

**Planned Business:**

**Validate the constitution.**

All the members present thought that the constitution was still fit for purpose and as such needed no amendments.

**Election of officers.**

Chair DL, Dep Chair SE, Clinical rep DG

**Schedule meetings for the remainder of 2022**

It was agreed that our next meetings would be Oct 31, Dec 12 and Jan 23

**A review of the impact the pandemic had on Woodlands FMC and its patients.**

DG and SL gave those present an overview on how it had been at Woodlands.

**What does Woodlands FMC want from WPPG?**

DG stated that he believed that the practice did need a PPG and as such WPPG played a vital role as the interface between the patients and the practice.

DG Also discussed the extended hours / 7 day a week appointments and asked if a newsletter could be produced explaining the process. AP DL to compile a newsletter.

**Only 8 practices in this area were classed as outstanding by the CQC, how we (WPPG) assist in order to improve our score of Good?**

SL stated that the biggest reason for the grading was simply down to the accommodation as it was a grade 2 listed building and as such structural changes (e.g. updating the windows) was basically impossible. She went on to state that all of the other aspect that had been checked / assessed had been found to be excellent.

**What is the role of GPs in the Integrated Care Boards?**

DG explained that this system covered the whole of the north, that there were 13 areas and there were 3 members for our area.

**Practice Accommodation / Information:**

SL informed the group about the following:-

* Dr Hassan has left the practice.
* Dr Oyewole, has joined the practice.
* Minor surgeries are once again going to be carried out at the practice.
* The practice has 2 GP registrars, at present, but another will be joining in January.
* Unfortunately 4 practice nurses have left since 2020, however the practice has 2 new nurses and a new HCA.
* The practice has also employed a new receptionist and a new Practice Pharmacist.

**Any Other business:**

DL stated that he had 3 names of patients enquiring about WPPG / joining the group. He went on to say that he’d been in touch with each person and explained that, at that time, the group wasn’t meeting but that he would get back in touch with them and if they were still interested invite them to the next meeting. AP DL

Meeting closed at 2:25pm

The next meeting will be held on Monday 31st October 2022 at 1.30pm

**Outstanding / New Action Points**

AP159 -- DL to compile a newsletter to cover the extended hour’s facility.

AP160 -- DL to contact the individuals who’d enquired about the group, and if they were still interested, invite them along to the next meeting (October 31).

**These are abridged minutes, if you’re interested in knowing more about any of the above please ask at the reception, leave your contact details, and a member of WPPG will get in touch.**