

Woodlands Family Medical Centre  
Notes of a meeting of WPPG held on Wednesday Jan 31st 2024

**Present:**

Mr Doug (DL) – Acting / Temporary Chair  
Mike (MR)  
Stella (SM)  
Elizabeth (EB)  
Allison (AQ)

**Apologies:**

Sharon Leonard (SL) – Practice Manager  
Brenda Brackenbury (BB) - Deputy Practice Manager  
Ian (IK)

**Absent:**

Dr Garg (DG) – GP  
Michelle Marshall (MM) - Deputy Practice Manager  
Caron (CN)  
Naseem (NA)

**Minutes of the last meeting:**

All agreed that the minutes were a true record and that there were no matters arising.  
Due to the time since the last meeting DL mentioned the fact that Shirley (SE) and Ann (AB) had since resigned and wanted it noting that their efforts had been appreciated.

**Updates of outstanding Action points:**

- **AP170** – DL to compile a draft survey questionnaire, completed as per requests - **Closed**
- **AP178** – DL to email members to inform everyone to supply nominations and or ask for volunteer(s) for officers of WPPG - **Closed**
- **AP179** – DL to contact members in order to confirm when they could assist with the survey - **Closed**
- **AP180** – DL to compile a rota ASAP in order to give members as much notice as possible. - **Closed**

**Planned Business:**

- Discuss WPPG – This was discussed, at length.
- Elect officers – This was deferred once again due to not only the lack of members in attendance but more importantly the lack of volunteers / nominations. It should be noted that DL has mentioned on numerous occasion that he needs to step down as Chair and, as of today, it appears that nobody is willing to take on the roll. So ultimately if we fail to attract more members the WPPG will have to fold. Therefore this is something that **MUST** be resolved in order to prevent the group from being dissolved.
- Review the survey results – Those present not only discussed these at length but we also had the following back from the recent GPs meeting where they acknowledged / said that they found the information very helpful and that they had taken all the comments on board and that they would strive to make the necessary improvements.
- Discuss the questionnaire from Stockton BC Adult Social Care & Health Select committee re access to GPs - This was discussed in conjunction with the above agenda items.

**Practice Accommodation / Information:**

None

Meeting closed at 15:15  
The next meeting will be held on Thursday 21<sup>st</sup> March at 1.30pm

**These are abridged minutes, if you're interested in knowing more about WPPG or any of the above please ask at the reception, leave your contact details, and a member of WPPG will get in touch.**